

IETF Administration LLC Report

LLC Board Update Board Chair - Jason Livingood

**IETF 115
November 2022**



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IETF Administration LLC

Who serves on the Board?



Maja
Andjelkovic



Lars
Eggert



Jason
Livingood,
Chair



Sean
Turner,
Treasurer



Peter
Van Roste

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Upcoming Board Meetings

Date & Time (UTC)

16 November 2022 - 19:00 UTC

8 February 2023 - 19:00 UTC

14 December 2022 - 19:00 UTC

8 March 2023 - 19:00 UTC

11 January 2023 - 19:00 UTC

12 April 2023 - 19:00 UTC

The Board strives for transparency with the IETF Community. Board meetings are open to observers except for items such as legal, contracts, personnel, and other matters that benefit from confidentiality. Each meeting is divided into four sections: Open; Board and Staff Only; Board and ED Only; Board Only. Our goal is to publish agendas one week or more before each meeting. Minutes of past meeting are also posted on a timely basis.

Schedule of future meetings, past minutes & how to join:

<https://www.ietf.org/about/groups/llc-board/meeting-info>

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Current Board Work

1. Detailed retrospective of & report on COVID mitigations from IETF-114 & discussed possible future meeting approaches
2. Continued focus on fundraising progress
3. Arranged joint meeting with the IETF Trust board to support their new administrative bootstrapping
4. Preparation for fiscal year 2023 budget process
5. Pondering longer term questions
 - Are there any remaining gaps post-ISOC spinoff?
 - What is the 'new normal' for hybrid mtgs attendance numbers & how do we adapt?
 - How should venue contracts evolve given recent experience?
 - When do we pivot to follow only local COVID guidelines?

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Previous Fiscal Year Operating Budget

August balances, original budget

	YTD Actual	YTD Budget	YTD Variance %	Annual Budget
Revenue	\$5,906,085	\$10,567,383	↓ (44%)	\$13,008,413
Expenses	\$5,796,665	\$6,593,514	↓ 12%	\$9,980,007
Capital Investment	\$376,836	\$382,026	↓ 1%	\$573,039
Net Income after capital	(\$268,416)	\$3,519,843	↓ (108%)	\$2,455,367

Investments

31 Aug 2022	31 Dec 2021	Change
\$18,926,175	\$21,068,691	↓ \$2,142,516

Notes:

- Significant drop in investment portfolio but we expect recovery in 2023
- Onsite meeting registrations much lower than forecast, which is amplified by low room occupancy penalties

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Contact & Background Information

- Email:
 - Public feedback to the board only: LLC-Board@ietf.org
 - Discussion list: admin-discuss@ietf.org
 - Executive Director: exec-director@ietf.org
 - Sponsorship: sponsorship@ietf.org
- IETF LLC web pages of interest:
 - General: <https://www.ietf.org/about/administration/>
 - Future Meetings: <https://www.ietf.org/about/administration/llc-board/>
 - Past Meeting Minutes: <https://www.ietf.org/about/administration/llc-board/minutes/>
 - Financial Statements: <https://www.ietf.org/about/administration/financial-statements/>
 - Policies: <https://www.ietf.org/about/administration/policies-procedures/>
 - Submit a whistleblower concern: <https://ietf.ethicspoint.com>

Thank You



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